

**STATEMENT OF WORK**  
**for**  
**Purchase & Installation of a Walk-in Freezer/Refrigerator Unit**  
**and**  
**Pouring of Concrete Pad**  
**at**  
**Center for Management Executive Leadership (CMEL)**  
**4500 Palm Coast Pkwy SE**  
**Palm Coast FL 32137-8011**

**A. Purpose and Objective of the Acquisition**

The purpose of this acquisition is to address the lack of freezer and refrigerator storage at the CMEL facility in Palm Coast, Florida.

The objective of this acquisition is to purchase and have installed a freezer/refrigerator unit. The freezer section should be at least L17 ft x W10ft x H8. The refrigerator section should be at least L6 ft x W10 ft x H8 ft). Each section should have separate access doors from the exterior. The freezer is required to be at least -10 degree unit, and the refrigerator should be at least a 35 degree unit. The unit itself will be located outside the rear exit of the CMEL Café building. The freezer/refrigerator unit will be connected to the electrical system and the emergency back-up generator.

**C. Contractor Requirements**

The contractor will be responsible for all planning and permitting required for pouring the concrete pad and installing the freezer/refrigerator unit.

The contractor will install a concrete pad for the unit. Concrete footers may be necessary. The contractor will connect the freezer/refrigeration unit to the facility's electrical system and the emergency generator. This will require the installation of an additional breaker panel in the Café kitchen. The electrical wiring is required to be buried. The contractor will be responsible for all work associated with digging/trenching the electrical line. Lighting will be installed in the freezer/refrigerator unit. Shelving will be provided around the interior perimeter of the freezer/refrigerator unit (6 foot high, 4 shelves per rack). Security hasps will be installed on the two (2) exterior doors. Locks will be furnished by the government. The freezer/refrigerator unit must meet wind ratings for the site location – 4500 Palm Coast Parkway SE, Palm Coast, Florida 32137. The contractor will provide the estimated annual utilities cost to operate this unit.

Prior to beginning any work, the contractor working on ERAU property will have to provide evidence that:

- 1) The contractor is licensed to do business in the City, County, State
- 2) The contractor has workman's compensation coverage, as required
- 3) The contractor has a minimum of \$1,000,000 general liability, product liability, and vehicle liability insurance. Evidence of the insurance must be provided for evaluation by Tony Goudie the ERAU Facility Director.

Sketches, drawings, detailed plans, list of materials, as appropriate, will have to be provided and approved for work that requires attachments or modifications to any facility structure, system, or component.

All work has to comply with the most stringent codes applicable, be accomplished using the best practices, and be subject to ERAU approval.

The contractor must observe and comply with FAA security regulations in effect

The contractor will coordinate with the Lessor's Building Superintendent through the onsite government Contracting Officer's Technical Representative (COTR).

#### **D. Government Responsibilities**

The government has coordinated with the Lessor, ERAU, for permission to install the unit on the premises and connect to the facility's electrical system.

The government will furnish locks for the two (2) security hasps.

#### **E. Reporting Requirements and Deliverables**

Installation of unit, to include building the concrete pad, is to be complete 45 days after acceptance of order.

#### **F. Program Management and Control Requirements**

All program management coordination will be handled by the onsite government COTR.

#### **G. Inspection and Acceptance Requirements**

Inspection and acceptance will be handled by the onsite government COTR.